

## ARIZONA GEOGRAPHIC INFORMATION COUNCIL

(AGIC)

**The next Board meeting will be held in Phoenix FEBRUARY 3, 1994.**

CALL TO ORDER - The Executive Management Board of the Arizona Geographic Information Council (AGIC) met on **Thursday, January 6, 1994** at the Arizona State Land Department in Phoenix. The meeting was convened at 1:35 pm as AGIC President Seth Franzman thanked those in attendance for coming.

Following a request by Seth Franzman, members of the Board and the audience introduced themselves. Mr. Franzman welcomed the new members of the AGIC Executive Management Board who were recently appointed by the Governor: Steve Foley of the United States Forest Service, Brad McNeil of Arizona State Parks and Rita Walton of the League of Arizona Cities and Towns.

APPROVAL OF MINUTES - Seth Franzman asked for any discussion regarding corrections to the minutes from the December 2, 1993 meeting of the Board. There was no response. Dan Anderson made a motion to approve the minutes. Diana Freshwater seconded the motion and it passed unanimously.

BUDGET - Lynn Larson distributed a handout summarizing the AGIC budget for the 1994 Fiscal Year. She reported that AGIC started the fiscal year with a balance of approximately \$7,200 and had collected revenues in excess of \$13,800, but more revenues are still expected. The costs to date amount to approximately \$6,400, leaving a current balance of \$14,601. The AGIC Intern contract has been extended through the end of June and the funding appropriated, so that cost will continue. \$4,300 in conference funds have been transferred from AGIC's conference account to its general account, leaving \$4,000 in the conference account. Possible expenditures in the near future include funding for subcommittee activities as well as funding for the State Cartographer's position.

STRATEGIC PLAN - Chris English reported that he is looking forward to a good year with the Strategic Planning Committee. He encouraged everyone to get involved with the activities of the AGIC and its subcommittees and is confident that, with the account in such good standing, we can all look forward to a productive year in 1994. GIS/LIS will occupy much of AGIC's time, starting with the January 24-25, 1994 meetings with conference organizers, which were discussed in further detail later in the meeting. He encouraged Board members to attend these meetings or send someone in their places. Mr. English then asked the subcommittee chairs to report their progress.

**Administrative & Legal** - Lynn Larson reported that databases are being built by all levels of government which are of great value and suggested that AGIC might consider the sale of data. Pricing and availability are issues which must be considered carefully. It has been suggested to Ms. Larson that a business plan be compiled to show cost recovery as an objective. The funds gained from the sale of the data could then be used to develop additional databases for the benefit of the entire state, which is one of AGIC's primary goals. She would like to pursue this possibility, putting together something similar to what Arizona Highways has done. There is a need to creatively fund work completed and/or supported by AGIC.

Steve Wing stated that the U S Bureau of Land Management would be interested in pursuing a common contract to share data between organizations for everyone's benefit. He suggested that agencies enter an agreement with ASLD and AGIC in order to avoid a multitude of contracts between the participating agencies.

Seth Franzman asked for an expression of interest in data sharing for the production of marketable products. Many of the Board members indicated their interest. After much discussion, Mr. Franzman suggested that a working group be formed to work with the Administrative & Legal Subcommittee to investigate this opportunity and share ideas. The attendance sheet was re-circulated and those members wishing to participate indicated their interest. Lynn Larson stated that the group would meet and report its progress at the next AGIC Board meeting.

**Data Resources** - Gary Irish reported that the activity of the data resources subcommittee and its working groups has reached the point where it may be approaching AGIC with a request to fund some additional contract work to finish its tasks and implement its action plan.

The completion of the instructions for the four working groups has been the primary goal of the subcommittee. The working groups (geodetic control, hydrography, transportation and administrative boundaries) organized under the subcommittee consist of individuals from various agencies from local, state and federal government as well as the private sector working cooperatively to produce plans for database development, implementation, maintenance and implementation. The geodetic control group has formed and has been meeting regularly. The hydrography working group has formed and will meet later this month. The remaining two groups, transportation and administrative boundaries, have not completely formed. Mr. Irish encouraged anyone interested in participating in these groups to contact him at 542-4061.

**ARIZONA GEOGRAPHIC INFORMATION COUNCIL (AGIC)  
Executive Management Board  
Thursday, January 6, 1994**

**Education** - Chris English reported that the education subcommittee recently reviewed its action plan and realized a need for the distribution of two questionnaires to provide personnel and salary assessments to Arizona's state universities. Mr. English distributed two questionnaires and asked that they be returned to Gary Irish when completed.

Another concern the subcommittee will be addressing is the role of educators in the state, particularly in the universities.

**Information Exchange** - Sally Lanier reported that the information exchange subcommittee has been involved with pre-conference planning for the October 1994 GIS/LIS Conference. At the request of conference officials, she attended the 1993 GIS/LIS Conference in Minneapolis, where she learned that GIS/LIS officials are very interested in having AGIC work with them to plan the 1994 GIS/LIS Conference in Phoenix.

Ms. Lanier reported that there have been no meetings with conference officials since her return, but that an initial planning meeting has been scheduled at the Hyatt Regency in downtown Phoenix on **Tuesday, January 25, 1994 from 2 pm - 5 pm**. She asked all Board members to attend the meeting or send at least one other person in their place. *She asked Board members to contact her by January 19 with the names of those who will be attending the meeting.* Exact room location for the meeting should be available from Ms. Lanier at this time. A memorandum will be distributed to all Board members reminding them of the meeting and outlining the exact time and location.

AGIC's role in the conference would entail the following:

- Provide a list of the local population involved or interested in GIS. Tom Elder and Chris English have already submitted lists from their organizations of personnel working with or interested in GIS. *Ms. Lanier asked all Board members to submit similar lists at the next Board meeting.* Those who attend the conference and are listed on the AGIC roster will be entitled to a substantially-discounted conference registration rate. Furthermore, AGIC's profits come from those registrants who indicate membership to AGIC. Thus, it is imperative that our roster be as complete as possible.
- Prepare the Arizona track, a series of presentations focused on Arizona GIS. Ms. Lanier encouraged Board members to be thinking of ideas which might be appropriate and of interest for those attending the conference.
- Prepare a poster exhibit.
- Organize tours of local GIS facilities.
- Organize local publicity.
- Provide student volunteers to work at the conference.

Seth Franzman reported that the actual dates for the 1994 GIS/LIS Conference are from October 24-28, 1994. The fee for members of AGIC or other sponsoring organizations is \$265, whereas non-members will pay \$325. AGIC will get a percentage of registration fees paid by AGIC "members," those who check the AGIC box on the registration form and are listed on our roster.

**Technology** - No one present to report.

GIS/LIS JOINT CONFERENCE PROPOSAL - Sally Lanier reported that she had already discussed all relevant issues in her subcommittee report. She hopes to have a draft agreement and more information for the next Board meeting.

STATEWIDE SATELLITE IMAGERY PURCHASE - Gary Irish reported on the joint purchase from EarthSat. AGIC will receive the data for distribution to participating agencies later this month. He reiterated that participating agencies can share products produced from the data, but the raw data can only be used by participating agencies. Mr. Irish encouraged participating agencies to submit remaining funds for the purchase since they are within \$4000.00 of cutting a purchase order to start data development.

CIO COUNCIL UPDATE - No one present to report.

MISCELLANEOUS ANNOUNCEMENTS - Seth Franzman reported that the Strategic Planning Committee will be calling the members of the AGIC Executive Management Board with a survey focusing on AGIC's activities and meeting schedule. Particularly, they will be asking how attendance can be improved and how meetings can be restructured to be more interesting. *Mr. Franzman encouraged Board members to prepare for the survey by making some notes ahead of time and to be very candid in sharing thoughts.*

In addition, the Strategic Planning Committee has discussed the concept of having Board members participate as members of one of the subcommittees. By distributing a sign-up sheet asking members to give their preferences, members could be matched with a more appropriate subcommittee. Those who do not indicate a preference will be assigned based on perceived background

**ARIZONA GEOGRAPHIC INFORMATION COUNCIL (AGIC)  
Executive Management Board  
Thursday, January 6, 1994**

and experience. Mr. Franzman reported that a sheet to express a preference for subcommittee assignment will be distributed with the next packet sent to Board members. In addition, a summary of goals and activities for each subcommittee will be included to assist the Board members with their decision. New membership to the subcommittees can then be approved at the February Board meeting.

Gary Irish reported that the National States Geographic Information Council (NSGIC) is conducting a survey of state agencies in conjunction with GIS World, Inc. He distributed the survey and asked that they be returned by facsimile to (602) 542-2590. Mr. Irish asked that any state agency not already involved in GIS but expecting to have money for GIS in the future let him know. There is a separate form to be filled out by these agencies.

Dale Steele inquired about the status of changing Executive Order 92-17 to add certain individuals to AGIC's Executive Management Board. Lynn Larson reported that there are many changes anticipated in AGIC's Board membership, but that the letter has not been sent to the Governor's Office yet.

Two lists were distributed. The first was a roster of the AGIC Executive Management Board members and the second a roster of AGIC Strategic Planning Committee and subcommittee members.

CALL TO PUBLIC - The audience was invited to share any ideas, comments, or concerns. There were no responses.

NEXT MEETING - The next Board meeting will be held on **Thursday, February 3, 1994** at 1:30pm in the basement auditorium of the Arizona State Land Department/Arizona Department of Administration facility, located at 1616 West Adams Street in Phoenix.

The meeting was adjourned at 2:48 pm.